

**REMINDER: PLEASE TURN OFF YOUR CELL PHONES, AS A COURTESY TO OTHERS!**

**\*\* Emergency Exits are located to the front and rear of the meeting room \*\***

**BOARD OF SUPERVISORS:**

*Ed Brensinger, Chairman  
Gary Heisey, Vice-Chairman  
Ardy Snook, Treasurer  
Lori Books, Township Manager  
Tim Knight, Chief of Police  
Amy B. Leonard, Solicitor*



**Upcoming Meetings:**

**All Meetings Start @ 7:00 PM**  
*Parks & Recreation -- 1<sup>ST</sup> Tues.  
Municipal Authority -- 2<sup>nd</sup> Thurs  
Planning Comm -- 2<sup>nd</sup> Mon  
Board of Supervisors—3<sup>rd</sup> Mon*

## **BOARD OF SUPERVISORS AGENDA FOR 2023 BUDGET MEETINGS**

The items listed below will be discussed at the various budget meetings advertised by the Board. Each meeting will pick up from where we left off from the previous meeting. Items will be discussed with direction and action taken as necessary by the Board to keep the process moving.

**Budget Meeting Dates:**

October 4 at 6:00 PM (Fire Chiefs)  
October 5 at 3:00 PM  
October 16 after regular Board evening meeting  
**October 19 at 3:00 PM - CANCELED**  
October 25 at 3:00 PM

**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**October 4, 2023 – 6:00 PM**

- 1. Fire Chiefs** – held 1<sup>st</sup> Wednesday of Month at 6:00 pm to coincide with their monthly meeting
  - a. Standard Allocation (June / Dec. Distribution)
  - b. NLT Fire Co. Capital Reserve Funds & Approved Apparatus Purchases
  - c. “I am Responding” Software – annual renewal for multiple years  
\$1,325 / year for 3 years (2022 to 2024)
  - d. Data Plan (iPads unlimited data plan)
  - e. Knox Box issues?
  - f. Alarms (Questions or concerns; repeat offenders, billing by Twp)
  - g. Grants?
  - h. Reminder to call Police Dept. when at a home that has Code Enforcement so he can enter without getting a warrant
  - i. Workers Comp – Any questions?
  - j. Annual Non-Emergency Listing (Fundraisers, parades, etc.) for Board approval for WC coverage at the event. Fundraisers must be approved by the Board at a formal meeting. Training is not required to be approved by the Board.
  - k. EMA Coordinator (now through County DES)
  - l. Additional funding request (various sizes of hose)
  - m. Submit 2024 Rosters
  - n. Other topics for discussion

**October 5, 2023 – 3:00 PM**

**1. Halfway Drive Bridge – Field Change Order #1**

**2. General Fund Departments**

- a. Mechanic
- b. Park & Recreation GF & FILO FUND
  - o DCNR Grant – Lions Lake
- c. Building Maintenance
- d. Police/EMA
  - o Emergency Call List
  - o Revenues/Expenditures
  - o Capital Purchases
  - o Grants
- e. Highway
- f. Liquid Fuels Projects
  - o Project 1 – Paving
  - o Project 2 – Jay Street Wall
  - o Project 3 –
- g. Stormwater
  - o Sliplining
  - o Consortium payment
- h. Highway Equipment (Capital Reserve)

**October 16, 2023 – after regular Board meeting**

**1. General Fund Departments continued**

- a. Admin
- b. General Fund – Revenues
- c. General Fund – Expenditures (remaining after Dept. Head meetings)

**2. Other Funds**

- a. ARPA Fund (all monies must be under contract by 12/31/2024)
- b. Stormwater Fund
- c. Street Light Fund
- d. Capital Improvement Fund (Future Projects)
- e. Capital Reserve Fund (Equipment replacement schedule update)
- f. Fire Company Capital Reserve Fund
- g. Special Project Fund (Recycling-Yard waste)
- h. Park & Rec (FILO) Fund (Any additional discussion after meeting w/Dave)
- i. Liquid Fuels Fund (Any additional discussion)

**3. Personnel, Staffing (Executive Session)**

**October 25, 2023 – 3:00 PM**

**1. Review all Funds**

**2. Finalize Tax Rates for General Fund**

- Current Rate 2.01 (1.59 mill Real Estate + .42 mill Fire Protection = 2.01 mills)

**ANNOUNCE EXECUTIVE SESSION** for Personnel Matters, if applicable